



Baynton West
PRIMARY SCHOOL

SCHOOL BOARD MINUTES

DATE: 23 April 2024
 Present: Lisa Ledger, Freyja Lucas, Marshall Lawrence, Mark Bradley, Justine Passmore (Minutetaker)
 Via Teams: Susan Grylls, Yael Katz, Molly Singline, Jeremy Harvey
 Apologies: Grant Cucel, Alyce Cockram, Cory Byers
 Guests : Blair Johns, Karen Hancock

MEETING NUMBER 2

TIME	Agenda Item	Who	Action/Follow up	Who
7:30pm	Welcome – acknowledgment of country Lisa acknowledged Mark Bradley and Yael Katz for the new School Board members and welcomed back Grant Cucel. Welcome to new members of the School Board Introductions of all new and existing members. Lisa will chair the meeting in the absence of a chairperson. Minutes from the previous meeting		Accepted: Mark Bradley Seconded: Freyja Lucas	
7:53pm	Proposal – Baynton West Primary School Attendance Initiative Blair delivered the proposal for the attendance initiative. He	Blair Johns	Endorsed	

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	<p>explained that our attendance at BWPS is the highest attendance in Pilbara, Kimberley and Goldfields.</p> <p>Blair has contacted businesses in Karratha for the donation of a family prize to encourage attendance. Harvey Norman has offered the donation of an electric scooter for this. Blair has been in contact with the Departments Legal Support for the duty of care requirements. This will be a whole family reward and will have the option of opting out if they don't want to be part of this, and they would be contacted before the prize is announced. Lisa explained what contributes to the attendance rates.</p> <p>Discussion by the board: Mark suggested that the School Board to be part of the draw for transparency. He also suggested an additional prize for the most improved attendance award which the board supported this suggestion. Yael suggested a helmet also be provided as a part of the prize, Blair stated that this was already organised. Susan had concerns but felt that they were overridden by the importance of attendance and the effect this could have increasing this.</p>			
8:15pm	<p>Reports – School Board Chairperson</p> <p>School Principal Lisa presented the Principal Report. She explained the school closure this morning due to the Industrial Action.</p> <p>Financial Report Justine presented the financial report.</p>	<p>Lisa Ledger</p> <p>Justine Passmore</p>		

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	Voluntary Contributions	This meeting	Last meeting	
8:25pm	<p>Kindy Pre Primary Primary Total Percentage</p> <p>59% 56% 54% 55%</p> <p>Web site update Karen presented and shared the research and proposal for a new more vibrant Website to encompass the school. This will include a flyover of the area and showing children at work and at play. Mark advised that the City of Karratha have footage of videography. Susan suggested that the schools and business who use nominated Website business be contacted by phone for a testimonial to ensure that they are a contactable company and comply with any assistance that is required. Yael confirmed that having something moving on the homepage is a general rule for captivating an audience.</p>	Lisa Ledger and Karen Hancock	Karen to email Mark of what the footage we require and he will contact COK. Karen to contact for testimonial from schools.	
8:41pm	Adventure Playground Lisa gave the information with the document of the new adventure playground that the P&C are purchasing for the nature playground. The equipment is cyclone rated and freight and installation are being donated.	Lisa Ledger		
8:43pm	WA Student Assistance Payment Justine explained the process of distributing the WASPN (WA student assistance payment numbers) for caregivers to claim for	Justine Passmore		

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	the payment. Information has been texted out and the flyer has been placed on Facebook.			
8:44pm	School Board Training School board training will be at Millars Well PS on 8 May 2024 at 6pm. All school board members have been sent a calendar invited. Please RSVP to Lisa.	Lisa Ledger		
8:46pm	Waja Guma Stakeholders meeting will be on 10 May 2024.	Lisa Ledger		
8:48pm	Grant to update next meeting. Sponsorship Opportunities Keep on until needed. Form subcommittee for the sponsorship when needed.			
8:48pm	General Business Visit from Director General Lisa Rodgers, Director General, will be visiting Baynton West PS on 16 May 2024. Lisa will be extending an invitation for any members of the school board to meet with her on that day. Please email Lisa if you are interested and she will distribute the timetable closer to the day. Nationally Coordinated Criminal History Check All new board members will need to complete the Nationally Coordinated Criminal History Check. Link below https://www.education.wa.edu.au/ncchc Chairperson	Lisa Ledger Justine Passmore Lisa Ledger		

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	<p>Lisa outlined as to what is involved as the chairperson. Anyone interested can be nominated at the next meeting.</p> <p>Photo of new members If you can please email through to Justine a photo of yourself.</p>	Lisa Ledger		
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Buildings need to be vacated before 9:10pm due to security and alarms.
Meeting Closed 9:05pm
Next Meeting 13 August 2024




School Board Tenure expiry date	
Susan Grylls	February 2025
Mark Bradley	February 2025
Freyja Lucas	February 2025
Cory Byers	March 2025
Yael Katz	June 2025
Alyce Cockram	April 2026
Grant Cucel	April 2026
Jeromy Harvey	April 2026
Marshall Lawrence	April 2026
Molly Singline	April 2026

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