



Baynton West
PRIMARY SCHOOL

SCHOOL BOARD MINUTES

DATE: 22/6/2022 MEETING NUMBER 2
 Present: Travis McNaught (Chairperson), Lisa Ledger, Mark Bradley, Susan Grylls, Nancy Milligan, Rebecca Brooks(via teams), Justine Passmore (Minutetaker)
 Apologies: Cory Byers, Adam Main, Mia Zaknich, Freyja Lucas

TIME	Agenda Item	Who	Action/Follow up	Who
7:30pm	Welcome – acknowledgment to country Minutes from the previous meeting	Lisa Ledger	Accepted: Susan Grylls Seconded: Mark Bradley	
7:35pm	Reports – School Board Chairperson Report to be presented at next meeting School Principal Lisa presented the principal report and explained what has been happening around the school.	Travis McNaught Lisa Ledger		

‘These meetings are open to the public as an observer’

School Vision – ‘Children are at the heart of our school’

	<p>Financial Report</p> <p>Financial report was explained to the board.</p> <p>Voluntary Contributions –</p> <table style="margin-left: 40px;"> <tr> <td>Kindy</td> <td>This meeting</td> <td>Last meeting</td> </tr> <tr> <td>Pre Primary</td> <td>62%</td> <td></td> </tr> <tr> <td>Primary</td> <td>47%</td> <td></td> </tr> <tr> <td>Total Percentage</td> <td>50%</td> <td></td> </tr> <tr> <td></td> <td>51%</td> <td></td> </tr> </table>	Kindy	This meeting	Last meeting	Pre Primary	62%		Primary	47%		Total Percentage	50%			51%		Justine Passmore	Text message will go out next term.	
Kindy	This meeting	Last meeting																	
Pre Primary	62%																		
Primary	47%																		
Total Percentage	50%																		
	51%																		
7:50pm	School Data To be rescheduled for the next meeting	Blair Johns																	
7:50pm	Annual Report All board member approved the report via email. Final document looks fantastic.	Lisa Ledger																	
7:50pm	School Board Training School Board training is being held week 1 Term 3 at Pegs Creek Primary School, email has been distributed with the details. Please let Lisa know if you are interested in attending on 21 July. Currently Lisa and Susan will attend but all members of the board are welcome.	Lisa Ledger																	
8:00pm	Waja Guma (3A Program Sub Committee) Subcommittee: Travis, Grant, Lisa, Susan, Mark. Pamphlet was distributed to the board. Opening is 26 July 2022, invitations to follow. Waja Guma is already outgrowing the space.	Lisa Ledger	Travis and Lisa to meet to work on accessing the larger space that is currently not being utilised. Arrange meeting with COK CEO.																

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8:20pm	<p>School Building New Build Subcommittee Grant, Travis, Mark and Nancy No further updates at this stage.</p> <p>FFE (Furniture, Fittings and Equipment) trying to secure funding from local businesses. Lisa and Nancy to meet regarding what might be required.</p> <p>New build does included some FFE, but when further requirements come through the board will be involved.</p>	Mark Bradley/ Travis McNaught/Nancy Milligan	<p>Travis to draft a letter to Sue Ellery to submit request to change the catchment area, and remove the shaded area in old Baynton.</p>	
8:25pm	<p>School Sponsorship/Bechtel Letter to be drafted to Bechtel for request to peruse the 'cash for cans' program. P&C used to be registered but need they need to follow up with Northwest Recycling to ensure that this has been done.</p>		<p>Rebecca made contact with Jo Winter (Melissa Case replacement). No updates at this stage.</p>	
8:30pm	<p>Solar Panels On agenda for any updates as they become available.</p>			
8:30pm	<p>Sponsor Register and Board Action Register Assess on what we need at that time.</p>	Rebecca Brooks		
8:35pm	<p>New Nature play playground Discussion on a new nature play. Subcommittee initiated. Subcommittee: Rebecca, Travis, Mark and Cory. Meeting was held with committee and Ross Lynes from the department of Finance regarding some tips and tricks top make the project</p>		<p>Follow up with the plans for the new build for the final layout of the site so the design can be drawn to</p>	

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		successful. Workshops to follow to finalise concept design and plan.	
8:45pm	General Business	Revisit Kiss and Drop Zone Monitoring Seems to be working fine at the moment to keep monitor it for next term	Mia will be taking the lead.
	Baynton West Primary School 10 Year Anniversary	Brainstorming on ideas, Lisa to ask staff.	Parked until next meeting

Buildings need to be vacated before 9:45pm due to security and alarms.

Meeting Closed 9:15pm
Next Meeting 2/8/22

[Signature]
13/9/22

[Signature]
13/9/22

School Board Tenure expiry date	
Travis McNaught	September 2022
Susan Grylls	September 2022
Mark Bradley	September 2022
Freyja Lucas	October 2022
Adam Mian	March 2023
Cory Byers	March 2023
Nancy Milligan	March 2023
Mia Zaknich	March 2023
Rebecca Brooks	March 2023

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