



**Baynton West**  
PRIMARY SCHOOL

## SCHOOL BOARD MINUTES

DATE: 1/3/2022

MEETING NUMBER 1

Present: Lisa Ledger, Freyja Lucas, Cory Byers, Nancy Milligan, Rebecca Brooks, Susan Grylls, Adam Main, Mia Zaknich, Justine Passmore (Minutetaker)

Apologies: Travis McNaught, Mark Bradley, Maria Martin-Pedersen

TIME	Agenda Item	Who	Action/Follow up	Who
7:30pm	Welcome – acknowledgment to country  Resignation from Grant Cucei, Lisa read out email from Grant resigning from the school board.  Minutes from the previous meeting	Lisa Ledger	<b>Accepted: Nancy Milligan</b> <b>Seconded: Susan Grylls</b>	
7:35pm	Reports – School Board Chairperson Grant resigned from the position  School Principal Lisa explained to the school board what had been occurring at the school.	Lisa Ledger		

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School Vision – 'Children are at the heart of our school'

	<p>Financial Report No financial report available as Census has only just been signed off last week. Budget allocations to be noted.</p> <p>Voluntary Contributions – This meeting    Last meeting Kindy Pre Primary Primary Total Percentage</p> <p>Voluntary Contribution levy report from the WINC booklist has been received and was the same as 2021. Money has not yet been transferred.</p>	Justine Passmore	Budget allocations were noted and information regarding census was discussed.	
7:50pm	Open for Learning Plan 2022 Lisa shared the plans that has been sent out to all families before the school board meeting. Lisa went through the two documents that are now on the Website.	Lisa Ledger		
7:55pm	School Board Training Lisa will email out Module 3 before the next board meeting.	Lisa Ledger	Board decided to read before the meeting and then discuss.	
8:00pm	Waja Guma (3A Program Sub Committee) Subcommittee: Travis, Grant, Lisa, Susan, Mark. There has been interest by families and drop ins with the official	Lisa Ledger		

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	launch due on 2 March 2022. This has now been postponed and rescheduled for 21 June 2022.			
8:00pm	School Building New Build Lisa gave the background on what has been happening regarding the meetings. Grant and Travis have been heavily involved during this planning process. Subcommittee Grant, Travis, Mark and Nancy FFE (Furniture, Fittings and Equipment) trying to secure funding from local businesses. Lisa and Nancy to meet regarding what might be required. School Sponsorship/Bechtel	Mark Bradley/ Travis McNaught/Nancy Milligan  Travis and Nancy		
8:10pm	Solar Panels On agenda for any updates as they become available. Not much change to the power bill, this was discussed at the Manager Corporate Services Network meeting as it hasn't made much change to any of the schools in Karratha. The Network are looking into this.		Rebecca made contact with Jo Winter (Melissa Case replacement). No updates at this stage.	
8:15pm	Sponsor Register and Board Action Register The register will be revamped and update for the next meeting.	Rebecca Brooks	Rebecca will meet with Lisa to discuss the needs for the school.	
8:15pm	Succession Planning Chair and Vice Chairpersons were elected. Travis McNaught Chairperson – all in favour.			

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	<p>Contacted Travis by text message and accepted the nomination Mark Bradley Vice Chairperson – all in favour Contacted Mark by text message and accepted the nomination</p>			
8:20pm	<p>New Nature play playground Discussion on a new nature play. Subcommittee initiated. Subcommittee: Rebecca, Travis, Mark and Cory (first meeting to include Lisa). Meeting has been held and Planning and Timeline will need to be completed as a funding proposal will need to be submitted. Workshops to follow to finalise design and plan.</p>		<p><b>Follow up with the plans for the new build for the final layout of the site so the design can be drawn to scale.</b></p>	
8:25pm	<p>General Business  Revisit Kiss and Drop Zone Monitoring Not noticing too many issues as present, will keep monitoring it and address the roster if needed. New sub committee for the Kiss and Drop and parking strategy: Nancy, Mia, Mark and Rebecca.  Staff room - Grant received a letter of response from the Minister which was emailed out to the board acknowledging the letter that was sent.  Baynton West Primary School 10 Year Anniversary The school and P&amp;C are seeking approval to serve alcohol at an event (ball or cocktail party) later this year, to celebrate our 10 year anniversary. This will be held offsite, be ticketed and with all proceeds going to the P&amp;C.</p>		<p><b>Mia will be taking the lead. To be parked at the moment and wait until next meeting.</b></p> <p><b>Email was sent to the school board. Next meeting to invite Morgan Shaw, Deputy Principal to explain what is happening with the event.</b></p>	

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	<p>Can I please have your view on whether you support the serving of alcohol or otherwise? This can then be ratified at the first formal board meeting.</p> <p>For those new to the board, one of our roles as a school board is to approve the serving of alcohol at any school related events.</p> <p>Recognition of High Performance in 2021          BWPS was recognised as a high performing school in 2021. A certificate was received and is displayed in the administration office.</p>			
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Buildings need to be vacated before 9:45pm due to security and alarms.  
 Meeting Closed 8:40pm  
 Next Meeting 7 June 2022

*Travis McNaught*  
*22/6/22*  
*Rebecca*  
*22/6/22*

School Board	Tenure expiry date
Travis McNaught	September 2022
Susan Grylls	September 2022
Mark Bradley	September 2022
Freyja Lucas	October 2022
Adam Mian	March 2023
Cory Byers	March 2023
Nancy Milligan	March 2023
Mia Zaknich	March 2023
Rebecca Brooks	March 2023

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