



Baynton West
PRIMARY SCHOOL

SCHOOL BOARD MINUTES

DATE: 5 December 2017
 Present: Bec Smith(Chairperson), Lisa Ledger, Grant Cucel, Travis McNaught, Shontay Cardew, Jodi Austin, Justine Passmore(Minutetaker)
 Apologies:
 Absent: Kylie Gibson

MEETING NUMBER 6

TIME	Agenda Item	Who	Action/Follow up	Who
7.30pm	<p>Welcome –</p> <p>Items from Previous Meeting</p> <p>Data – NAPLAN</p> <p>Lisa presented the NAPLAN results and went through the data. In 2017 the schools started new programs to assist students obtaining a better result with NAPLAN. Lisa explained that the transient nature of the school over the last few years has contributed to the results. The results this year were better and they were shared with the board. The results are based on like schools – so our like schools would be middle class schools. There was more of a stable cohort with many students in the results that have now been tested twice at BWPS (both year 3 and now year 5). The data that was presented was for numeracy, reading, writing, spelling, grammar and punctuation. Lisa explained the use of the Talk 4 Writing programme to assist the writing, and the spelling approach using words from their writing. Our demographics are very different to our like</p>		<p>Accepted: Travis McNaught Secoded: Jodi Austin</p> <p>Bec commented on how they found the formalised interviews with the teachers over the NAPLAN results were positive and would like to see if they could be with all teachers not just those doing NAPLAN. Lisa to discuss this suggestion with staff. This is to be postponed until 2018 due to the turnover of staff.</p>	


	<p>schoools.</p> <p>Progress and Achievement – went through the results on the graph and Lisa explained the difference between the quadrants. This assists plan programs such as Mini Lit, Spelling Mastery which both have small groups and with introduction of Mac Lit for the older students.</p> <p>School Board Succession Planning Kathryn Dart has resigned from the School Board, letter has been received by Bec Smith and cc'd to Lisa. Will acknowledge her work via a formal letter and then at the End Of Year Concert in the School Board Chairperson's speech. Need to run a mid-3 year election for succession planning so there is a buffer. Plan running a mid-election for Term 1 2018 for 2-3 board members.</p>		<p>Bec to send letter to Kathryn.</p>	
<p>8.00pm</p>	<p>School Opinion Survey</p> <p>Lisa presented the results from the opinion survey that was delivered to parents from K -6. Of the survey there were 48 responses. The results and comments were discussed going through the strong positive comments. There were several negative comments that were highlighted but the majority of the survey was positive. This should be celebrated as a school board and P&C with the positive results in the implementation of the Kiss and Drop and Nature Play areas. Lisa will present the survey to the staff.</p>	<p>Lisa</p>	<p>Lisa to present</p>	
<p>8.15pm</p>	<p>Class Structure 2018</p> <p>Lisa presented the class structure for 2018. Presently it is constantly changing with the enrolment of new students.</p>	<p>Lisa</p>	<p>Lisa to present</p>	

8.20pm	<p>Sub committee – Stage Two Baynton West PS building Committee has drafted a response letter to the Minister of Education regarding the permanent build. Thankful for the temporary solution with the arrival of 4 new transportable classrooms but it would be more practical if they were permanent builds. These buildings will be in place for Term 1 2018. Drafting the costs of a permanent build for a better angle in the support letter. In contact with Kevin Michel as he is our local member of parliament. Suggestion in changing the boundary fences in the master plan so it will give more green space for the students to utilise.</p> <p>Discussion regarding the school boundary intake area and the need for the optional area needing to be removed to assist with enrolment pressure.</p>	Grant/Travis					
8.40pm	<p>Chinese/Mandarin Language Update on the Sponsorship Strategy Letter submitted to the board to go to BBI, and then it will go to other companies including RIO, City of Karratha, City Pacific, Woodside, Yarra and Roy Hill. Board endorsed the letter seeking Sponsorship for the program. Letter had been sent to BBI but no response has been received.</p>	Kylie and Travis	<p>Bec/Travis to follow up with BBI to see if they have received the letter. Travis to update the letter to send off to other potential sponsorship.</p>				
8.50pm	<p>Finance</p> <p>Financial reports emailed to school board</p> <p>Funding discussed and explained the reports that were sent out the board.</p> <p>Voluntary Contributions –</p> <p>Kindy</p> <table border="0" data-bbox="1356 1008 1455 1456"> <tr> <td style="padding-right: 20px;">This meeting</td> <td style="text-align: right;">Last Meeting</td> </tr> <tr> <td style="text-align: right;">69.4%</td> <td style="text-align: right;">70%</td> </tr> </table>	This meeting	Last Meeting	69.4%	70%	Justine	
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9.00pm	<p>Pre Primary 60% 65.6%</p> <p>Primary 63.1% 61.8%</p> <p>General Business</p> <p>Agenda items – No agenda items will be discussed unless placed on the agenda prior to the meeting. New general business items need to have notice so they can be researched and notice about concerns can be responded to. If the item isn't on the agenda it will have to wait until the next meeting. This will ensure that the board is celebrating the success as a board.</p> <p>Teacher Development School - Announced today that Baynton West PS has been successful in becoming a Teacher Development School for 2018/19 in Regional Early Years and STEM.</p> <p>Lisa shared feedback form parents to the positive standard of education at BWPS.</p> <p>Swimming Carnival A proposal for a swimming carnival in 2018 was presented.</p>	Lisa	<p>Motion carried forward that new General Business must be on the agenda prior to the meeting.</p>	
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Buildings need to be vacated before 9.45pm due to security and alarms.
Meeting Closed 9.15pm
Next Meeting TBA


GRANT CUSEK


22/5/18

To be discussed in 2018.